

Official Use

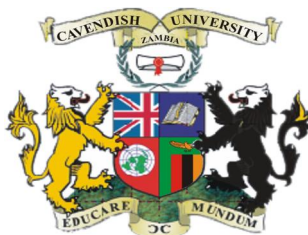
Date Received: _____

Received By: _____

Data Entry By: _____

COHORT: _____

Student Number: _____

Please
Attach 2
Passport size
Photos

Cavendish University Zambia (CUZ)

Head Office: Mezzanine Floor, Indeco House. Lusaka.

Campuses: Cairo Campus Indeco House/ 2nd Floor Zimco House / Munali Campus Lusaka.

P.O Box 34625, Lusaka. **Tel:** 230106/230991/230993.

Email: Cavendishuni@gmail.com **Web:** www.cavendishza.org

APPLICATION FOR ADMISSION FACULTY OF MEDICINE

Complete in **BLOCK LETTERS**.

PERSONAL DATA:		
Family name:		First name(s)
Date of birth (day, month, year):		Place of birth:
Nationality:	Citizenship:	Country of residency at present:
Sex:	Marital status:	NRC/Passport number:
Present mailing address:		
Permanent address (if different):		
Phone or Mobile:	Fax:	E-mail address:

FATHER'S INFORMATION					<input type="checkbox"/>	LIVING
	FIRST NAME	MI	LAST NAME	OCCUPATION	<input type="checkbox"/>	DECEASED

MOTHER'S INFORMATION					<input type="checkbox"/>	LIVING
	FIRST NAME	MI	LAST NAME	OCCUPATION	<input type="checkbox"/>	DECEASED

GUARDIAN'S INFORMATION (If different from parents)					<input type="checkbox"/>	LIVING
	FIRST NAME	MI	LAST NAME	OCCUPATION	<input type="checkbox"/>	DECEASED

PARENT OR GUARDIAN'S ADDRESS					Phone:	
	Street/Lot No.		CITY	POSTAL ADDRESS	Mobile:	
					E-mail	

PROGRAMME DETAILS

SELECT THE PROGRAMME TO WHICH YOU ARE APPLYING

Programme	Tick Appropriate Box
A. Bachelor of Medicine & Bachelor of Surgery (MB ChB)	<input type="checkbox"/>
B. Bachelor of Nursing & Midwifery Sciences (B.N.Mw Sc.)	<input type="checkbox"/>
C. Bachelor of Clinical Sciences (B.C.Sc.)	<input type="checkbox"/>
D. Medical & Health Sciences Foundation Programme (MHSF)	<input type="checkbox"/>
E. Master of Public Health (Global Health) – MPH	<input type="checkbox"/>

EDUCATIONAL REPORT

List of O' Levels and name and address of the school where O' Levels were obtained:

List A' Levels (if any) of which School or College or University:

Health professions Diploma (if any) of which University or College:

Degree already held (if any) of which University or College:

Final Grade of Secondary education certificate
obtained (year):

Final Grade of Degree already held (if any) of which
University of College (year):

Financing of studies:

Own financial resources

Other financial arrangements

WORK & PROFESSIONAL EXPERIENCE

Name & Address of Employer (most recent first)	From (mm/yy)	To (mm/yy)	Full Time (Yes/No)	Position

If you have ever been employed at Cavendish University Zambia, please list the department (s) and dates of service.

Name of Department	Dates of Service

APPLICANTS WITH HEALTH PROFESSIONS RELATED EXPERIENCE MUST SUBMIT FULL CURRICULUM VITAE IN ADDITION TO COMPLETING THE SECTION ABOVE

Market Research: (Please answer the following question):
How did you learn about Cavendish University (Specify which media)?

Why have you chosen Cavendish University and this particular programme?

How do you think the programme applied for will help you academic plans / career ambitions?

Please write a brief statement about yourself including details of your hobbies and interests.

Terms and Conditions

1. Fees Published are fixed for the whole academic year.
2. The Annual fees will be split and payable in two semesters of a year.
3. Students will be invoiced for the whole year and pro-rata for the subsequent year.
4. The University will where necessary implement flexible payment plan for students.
5. All students must pay a non- refundable administration / registration fee of K350, 000.00 upon registration. Under no circumstances will this fee be refunded.
6. Semester fees and other charges applicable must be paid before commencement of courses.
7. Fees paid before commencement of courses in full for the year will be discounted at 5%.
8. However in the event that a student is unable settle the full cost fees, then the student will be required to pay a minimum of 50% of the semester's tuition fees.
9. The balance is subject to a flexible Payment and payable within the first four months of the semester, i.e. two months before close of the semester.
10. The semester's tuition balance will be subjected to a K250, 000.00 administrative charges.
11. If a student is in default, a penalty fee of 10% will be payable by the student and the entire balance will become due forthwith. Under these circumstances, re-admission of the student will only be subject to the student fulfilling condition 6 above.
12. When the semester balance is not paid in full, the respective student will not attend any classes nor sit for any examinations, nor receive any services from the University.
13. Defaulting students will be referred to the Deputy Vice Chancellor who may suspend such a student depending on circumstances.
14. Refer to Drawer Cheques shall attract penalty of K400, 000.00. (K300,000.00 to the Bank as per BOZ directive and K100,000.00 processing/ Administration charges to Cavendish University Zambia)
15. In the event of any withdrawal or change of programme, there will be no refund on Tuition, Exemption and Registration fees unless;
 1. The University is not able to run the programme.
 2. On exceptional circumstances as deemed by management.
16. Programmes will only run if justified by demand.
17. CUZ Management will be happy to offer advice relating to University application, examination entries, etc, however it is the student's own responsibility to ensure that all applications and entries, of whatever nature, are in order and sent off by the appropriate closing dates.
18. While Programme start and end dates are not expected to change the University reserves the right to alter dates in order to facilitate or improve the provision of the programme and its examinations. These changes will in no way affect the other terms and conditions of the student's contract with the University.

I have read and understood the conditions. I agree to abide by them.

I certify that the information given herein is true to the best of my knowledge. I have also read and agreed with the terms of conditions.

Sign: _____ Date: _____

KINDLY NOTE THAT ALL PAYMENTS MUST BE MADE IN THE CAVENDISH UNIVERSITY ACCOUNT: STANDARD CHARTERED (0100112152700) AND DEPOSIT SLIPS SUBMITTED TO THE ACCOUNTS DEPARTMENT- HEAD OFFICE

For Official Use

Faculty Decision : Admitted Exempted Rejected Other

Comments: _____

Authorisation Signature: _____ Date: _____